

MILLIE AND SEVERSON, INCORPORATED

General Contractors

State Contractors License No. 99031

3601 Serpentine Drive  
P. O. Box 3601  
Los Alamitos, CA 90720-0399

Telephone (562) 493-3611  
Fax No. (562) 598-6871

REPORT OF PROJECT MEETING MINUTES NO. 3

Project: Harbor Gateway/ Lot 8 Development  
Place: Jobsite  
Date: December 22, 2004  
Present: Dennis Carlson - Boeing Realty Corp.  
Mike Sajjadi - Overton Moore  
Insik Chang - HPA  
Charles Huang, Dave Harper, Scott Feest - Millie and  
Severson, Inc.

PROJECT MEETING MINUTES NO. 3

3.1 Schedule Analysis:

- A. The GMP schedule per contract is based on a 198 day construction duration beginning on December 6, 2004 and ending on September 12, 2005. Delays which have occurred and will extend the contract completion date are as follows:
  - 1. The new schedule dated December 13, 2004 shows the start date on December 20, 2004 and a completion date on September 14, 2005 in which the (8) eight days of "Christmas Work Stoppage" was removed.

3.2 Current Schedule Impact Issues:

- A. Basin commenced on December 23, 2004 and will work on Christmas-Eve day (December 24, 2004).

3.3 Current Jobsite Activities:

- A. Grub and clearing site.
- B. Staking.
- C. Temporary fence installed on east side.

3.4 Fire Protection:

- A. Released contract to General Underground Fire Protection.
- B. Boeing to pre-pay \$128,800.00 for piping materials due within (30) thirty days after receipt of invoice.

3.4 Continued...

- C. Subcontractor to issue insurance certificate naming Boeing Realty Corp. as additional insured and "loss payee".
- D. Additional insurance requirement: \$1,000.00.
- E. Concrete pump pad to be designed by Structural Engineer with specifications provided by General Underground. (\$3,000.00 Allowance).

Five protection system design to be FM approved.

12/22/04 Change order to be issued without cost of concrete pad.

- 3.5 No jobsite meeting on December 29, 2004.
- 3.6 Confirmed that Millie & Severson subcontractors to pull M.E.P. permits.
- 3.7 Jobsite telephone (310) 618-1420 and fax (310) 618-1709.
- 3.8 Mike confirmed that there will be no export on this project. All excess dirt to be re-engineered back to the job. Haley & Aldrich to stock pile all spoils at locations given by Dave Harper. Millie and Severson's contractor then to process all excess dirt onsite on a T & M basis as a change order.
- 3.9 Mike to be copied on all RFI's.
- 3.10 Charles to RFI Norcal in regards to Owner's anticipated traffic loading for pavement section.
- 3.11 Koury Engineering will be providing all Owner's testing and inspections. IRC to the roofing consultant.
- 3.12 All future change orders to be on AIA format with a Prime Change Order Request to Mike.
- 3.13 Mike confirmed the billing format draft prepared by Millie & Severson Inc. was acceptable to use.

Charles to provide copies of all executed subcontract agreements to Mike.

Forward from Meeting Minutes No. 2 - 12/15/04

- 2.5 DWP Water Department contract person: Joe Porras (213) 367-1229. Dry utility consultant: Pete.
  - 12/22/04 City to install 10" water main in January 2005. Dave Harper to check with Pete about power plans.

Project Meeting Minutes No. 3

December 22, 2004

- 2.6 Kirker Glass to bring all alternate glass samples and hardware schedule to December 22, 2004 meeting.

12/22/04 / All samples reviewed, Mike to consult with Boeing regarding Visteon Glass vs. Viracon. Charles to prepare deductive cost for Visteon glass.

- 2.7 Haley & Aldrich to remove temporary fence and power poles on east side by December 20, 2004.

12/22/04 Completion date revised to December 24, 2004.

Forward from Meeting Minutes No. 1 - 12/15/04

- 1.4 Confirmed with HPA that Millie and Severson's contract includes up to ASI #2. ASI #2A are plan check corrections, and ASI #3 dated November 22, 2004 was received on December 7, 2004.

12/15/04 Currently pricing along with ASI #4.

- 1.5 Awaiting ASI #4 in which the correct layout of site retaining walls and foundation drain connections will be shown.

12/15/04 Currently pricing.

- 1.6 Tait to provide stamped sets of site retaining walls to HPA for permit process.

12/16/04 Tait dropped off plans at Overton Moore, Dave to take to City.

12/22/04 Dave to meet with City on December 28, 2004 and try to pull building and retaining wall permit *all permits approved*

- 1.9 Scott indicated in the meeting that bins will be brought to our site on December 14, 2004 to process neighbor's dirt. This might take up to (1) one week. Haley and Aldrich will move bins at the request of Dave Harper to locations given, in order not to disturb the grading process.

12/15/04 Water tank to remain until January. Bins will arrive after Christmas.

12/22/04 Bins to arrive onsite in January 2005.

Unless written modification is submitted within seven (7) days, the above conference report shall be deemed correct and so filed. CHANGES IN THE SCOPE OF WORK WILL NOT BE STARTED UNTIL THE SUPERINTENDENT RECEIVES EITHER THE OWNER'S FIELD ORDER OR THE ARCHITECT'S FIELD ORDER.

cc: Stephane Wandel, Mario Stavale - Boeing Realty Corp.  
Bob Jacob - HPA  
Eliseo Ocho - Tait & Associates  
Scott Zachary, Patrick Keddington - Haley & Aldrich  
Jon Severson, Mick MacArthur - Millie and Severson, Inc.

① safety - 1st meeting  
② contracts copies  
③ CO 1-3 OK; UG/TAIT/ GLASS

# Millie and Severson, Incorporated

## Submittal Log for: BOEING-HARBOR GATEWAY

29-Dec-04

KEY: SD = Shop Drawings A = Approved As Noted  
 PD = Product Data R = Revise and Resubmit (Rejected)  
 MD = Mix Designs P = Pending  
 S = Samples C = Closed  
 A/R = Partially Approved/Partially Rejected

Trade	Seq.	Rev.	Spec	Subcontractor	Submittal Description	Location	DateRequired	Submitted	Returned	Back to Sub	Status
036	001	0		ARCHITECTURA	SD: DOORS, FRAMES & HARDWARE			12/20/2004			P
064	002	0		HALLIN AND HE	PD: WET CURE BLANKET			12/23/2004			P
064	003	0		HALLIN AND HE	PD: BOND BREAKER			12/23/2004			P
020	004	0		RUCKER TILE	S: DALTILE L-712 LIMESTONE, JURASTONE GRAY-BLUE			12/27/2004			P
005	005	0		CALCON STEEL	SD: ANCHOR BOLT, TEMPLATES, EMBED, LEDGERS			12/27/2004			P
014	006	0			S: GEOTEXTILE			12/27/2004			P
014	007	0			S: GEOMEMBRANE HDPE			12/27/2004			P
014	008	0			PD: PRODUCT DATA & INSTALLATION METHOD			12/27/2004			P
023	009	0		KIRKER GLASS, I	PD: ARCADIA HARDWARE			12/28/2004			P
064	010	0		HALLIN AND HE	PD: MIX DESIGN #1224 - FOOTINGS			12/29/2004			P
064	011	0		HALLIN AND HE	PD: MIX DESIGN #46972 - BUILDING SLAB			12/29/2004			P
064	012	0		HALLIN AND HE	PD: MIX DESIGN #62131 - TILT-UP BUILDING PANELS			12/29/2004			P
064	013	0		HALLIN AND HE	PD: MIX DESIGN #1227 - TILT-UP SCREEN WALLS			12/29/2004			P
064	014	0		HALLIN AND HE	PD: MIX DESIGN #1226 - TRUDE APRON			12/29/2004			P
064	015	0		HALLIN AND HE	PD: MIX DESIGN #RS250-P41 - GROUT UNDER PANELS			12/29/2004			P

# MILLIE and SEVERSON, INCORPORATED

## RFI Log for BOEING-HARBOR GATEWAY

29-Dec-04

M/S RFI No	Vendor Name	Issue	Stopped Work	Process	Required	Response	Bulletin ID
001		GEO-MEMBRANE	No	12/14/04	12/16/04	12/15/04	
002		GEO-MEMBRANE	No	12/14/04	12/16/04	12/14/04	
003		GEOTEXTILE/GEOMEMBRANE	No	12/20/04	12/21/04	12/21/04	
004	CANYON REBAR	4" RECESS AT KNOX OUT PANEL	No	12/28/04	1/4/05		
005		TRAFFIC LOADING REQUIREMENT	No	12/28/04			